



NEWS FROM THE BOARD OF DIRECTORS

Tuesday, February 20, 2018

EXECUTIVE:

Gabija Petrauskas
President
Raymond Smolskis
Vice-President
Daiva Vorps
Secretary
Virginija Peculius
Treasurer

BOARD MEMBERS:

Rauda Dickinson
Regina Masionis
Ray Petrauskas
Julija Simonelis
Ruta Valaitis
Vytautas Valaitis

HOME ADMINISTRATOR:

Eric Harela

Assured Care Consulting:

Robert Berg Director

AUDITOR:

Roger Chaplin
Arunas Morkunas
Bookkeeper

AUDIT Committee

Gene Kobelskiene
Edis Stravinskas

Labdara Foundation Board of Directors held their February meeting on the 20th at Tado Common Room at Labdara Nursing Home. It was chaired by Gabija Petrauskas. Minutes of the January 20th meeting were adopted.

1. **ANNUAL AUDIT:** The Board approved the financial statements prepared by our external auditors R. Chaplin and Associates for presentation at the AGM on April 10th. Roger Chaplin and David Burgess attended the Board meeting. The audits of both the Labdara Foundation and the Labdara Lithuanian Nursing Home showed that all is accounted for and is in order. A new Notes section will be included for added transparency and to show the community what major expenses are covered through funds raised through BINGO or by community donations. A consolidated financial statement for both the Foundation and the Home will be presented to the Foundation membership for the AGM. R. Chaplin will send the statements directly to our printer.
2. **ADMINISTRATOR'S REPORT:** Eric Harela reported that our bed occupancy rate continues to be at 99.3%. There were no critical incidents and no flu outbreaks at the home over the past month. The former dietary office has now been transformed into additional storage space for the kitchen. Work has started on upgrading the organic waste cooler for adaptation for use as a bedbug control unit. Upon admission, the new resident's belongings will be held for a while in the cooler at temperatures that eliminate any bedbugs the new resident may unwittingly bring into the home. The unit should be completed by the end of February. The larger sized dining room glide chairs are being manufactured with new design glider wheels and will be delivered once completed. A special pizza lunch was held for the Volunteers to mark Ash Wednesday on February 14th.
3. **ACC MANAGER'S REPORT:** Lisa Hiscott participated in answering questions re the Annual Audit report presented by R. Chaplin. She also indicated that Labdara's request to our LHIN for funding support for a Nurse Practitioner was submitted on time. Cost for a Nurse Practitioner (NP) is around \$105K per year and the NP could be shared between two

homes. If approved, the cost for the NP would be funded by our LHIN. We are now waiting for a decision from our LHIN. We are hopeful that it will be approved as it would provide support and some relief to our current MDs.

4. **TREASURER's REPORT:** : Virginia Peciulis provided a Budget status update. We are still awaiting delivery of the last resident dining room furniture chairs and have the funds available to cover these costs. Funding request letters were written by Gabija and sent on Feb. 3rd to the Lithuanian credit unions: TALKA, PARAMA and RCU requesting support for refurbishment for our three nursing stations (cost anywhere from \$6,600 to \$10,000). Each credit union's board approved funding for refurbishment of the nursing stations and each station will be funded by a credit union. We are grateful to our credit unions for their donations that will enable this project to begin this year. Our request for additional outdoor chairs was prepared by Julija and Virginia and sent to KLF before their Feb. 16th deadline.

5. **AGM PREPARATIONS: AGM at LABDARA Tuesday, April 10th - Registration 6PM, Call to order 7PM**

BY-LAW AMENDMENTS: Ray Smolskis edited the current by-laws and presented for Board review. In all, 8 by-law amendments were approved for presentation at the AGM. . The Ontario Corporations Act indicates that a Board of directors should have 6,9,12 or 15 Directors. Given current difficulties in recruiting qualified people to serve on our Board the proposal is to allow for maximum flexibility and allow for anywhere from 6 to 9 or 11 Board Directors and 4 Directors required for quorum. Use of electronic means to send out notices of AGM and Board meetings would be allowed. Clarity is required re the one time application/initiation fee for membership on the foundation. Given the trend over the past few years for low foundation membership attendance at the AGM, it was proposed that the quorum for the AGM be changed to 20 members rather than 30 members and that a minimum of 7 people (with proxies) must be in attendance in person in order for a meeting to proceed. Qualifications to serve on the Board: must be a bona fide member of the Labdara Foundation and must meet the Conflict of Interest Policy requirements. Ray pre-

sented and the Board approved a Conflict of Interest Policy. It indicates that no employees of Labdara nursing home or immediate family of employees can be members of Labdara Foundation or serve on the Board of Directors. There can be no perceived conflict of interests as defined by Ontario laws. No Director can personally benefit from decisions made by the Board. The Board approved the policy at the meeting and it is in effect as of the date of its approval by the Board - February 20th, 2018. Current Labdara Foundation membership remains as is on the Labdara Foundation membership lists and current members will be grandfathered.

6. **NOMINATIONS COMMITTEE REPORT:** Julija Simonelis, committee chair, reported that there are 6 vacancies on the Board to be filled. 4 current Directors' terms expire, we have one vacancy unfilled from last year's resignation (Fundraising) and we have a new resignation that of Vytas Valaitis. Currently 2 new candidates have submitted their applications to stand for election to serve on the Board and 4 others are pending. Julija will have an updated report at the March 20th Board meeting.
7. **Next meeting** will take place on March 20th.