



LABDARA FOUNDATION ANNUAL GENERAL MEETING

THURSDAY APRIL 7, 2016

LABDARA LITHUANIAN NURSING HOME

5 RESURRECTION RD. TORONTO ON. M9A 5G1

Chairperson: Mr. Marius Rusinas

1. Call to order: 7:00 p.m. by Chairperson: Mr. Marius Rusinas

- There were 35 members (17 L.N. and 18 Labdara) present at the meeting.

2. Members of the Praesidium

- Mr. Rusinas welcomed all those present and introduced the Labdara Foundation Board of Directors. President Grazina Laurinaitis, Vice President Algimantas Nakrosius, Treasurer Rima Pilipavicius, Secretary Ruta Vaisvila, Board Members Regina Masionis (regrets) Gabija Petrauskas, (regrets) Rimas Petrauskas, (regrets) Raimondas Smolskis, Julija Simonelis, Ilona Turczyn, (regrets) Daiva Vorps.

- The members of the Audit Committee were introduced: Gene Kobelskis and Edis Stravinskas.

- Recognition was given to the Chair of the Golden Gala Committee Judy Kavaliauskas and Fund Raising Committee Member Vita Ramanauskas/Renyi.

- Members of the Scholarship Committee were also introduced. They were Gene Kobelskiene, Grazina Laurinaitis, Algimantas Nakrosius, Vida Naudziunaite, Edis Stravinskas.

- Also introduced were: Robert Berg ACC Consulting, Eric Harela Labdara Administrator, Roger Chaplin Accountant, David Burgess Accountant, Arunas Morkunas Bookkeeper. The recording secretaries were Ruta Vaisvila and Daiva Vorps.

- Mr. Rusinas read the names of the Labdara residents who passed away during 2015:

Adela Abromaitis, Albina Buragas, Ona Dementavicius, Anna Derliunas, Eugenie Gaputis, Anna Kirsinas, Antanas Kiskis, Stanley Kuzmickas, Maria Lazarek, Dagmar Leparskis, Elena Lukosius, Vytautas Macas, Ada Monstvilas, Ona Narusevicius, Adolfina Pakarna, Vladas Pevcevicus, Anton Pichler, Monika Povilaitis, Bronys Stundzia, Julia Vaitekunas, Justas Zubrickas

- A minute of silence followed the reading of the names.

3. Approval of Agenda

- Mr. Rusinas asked that the agenda be approved.
- The motion to approve the agenda was made by J. Kuras and seconded by G. Paulionis.

Passed

4. Approval of the 2015 AGM Minutes

- Mr. Rusinas asked that the minutes of the 2015 AGM be approved. The motion to approve the 2015 AGM minutes that had been distributed to the members at the meeting was made by A. Kaminskis and seconded by G. Paulionis. Passed.

5. President's Report - G. Laurinaitis

- G. Laurinaitis read her report to the membership. The report included a summary of events and activities concerning Labdara Foundation during 2015. The president's report is attached to the minutes. (Attachment #1)

6. Treasurer's Report - R. Pilipavicius

- R. Pilipavicius read her report to the membership. (Attachment#2) Her report was based on the year ending in 2015. It included a summary of general donations and bequests to Labdara Foundation.

7. Auditors' Report - R. Chaplin

- R. Chaplin, representing "Chaplin & Company" provided a condensed financial statement for Labdara Foundation covering the year ended by December 31, 2015. (Attachment #3 A,B,C)

- It is the responsibility of "Chaplin & Company" to express an opinion on the summary financial statements based on their procedures which are conducted in accordance with the Canadian Auditing Standard (CAS) 810.

- The financial statements included balance sheets, statements of fund balances, statements of revenue and expenses, schedule of expenses, statement of cash flows and notes to financial statements.

- It was their opinion that the summary financial statements derived from the audited financial statements of Labdara Foundation for the year ended December 31, 2015 are a fair summary of those financial statements.

8. Manager's Report - R. Berg

- Mr. R. Berg's theme for this year's annual general meeting related to quality. (Attachment#4) He explained that their main function at Labdara was to maximize the quality of life for our residents based on the limited resources that we have. Quality of life is not only about providing holistic, person centred care, but also about addressing the individual cultural, spiritual, social and recreational needs of the residents. Continuous quality improvement is a focus at the home.

-The average age of residents at Labdara is 91.53 years old, up from 2014 when it was 90.1.

- He also gave a financial overview of Labdara, stating that Labdara had a successful year and was ahead of budget with the operating income.

- R. Berg summarized the results of the annual satisfaction surveys. The quality of personal care received 50% excellent, 30% very good and 20% good. Areas of concern were: the quality and availability of evening and weekend activities and food temperature. Both of these areas are being addressed by setting up a men's night and reviewing programming and adding programs on Saturday. The dietary team has cards with all the residents likes and dislikes. This includes asking specific residents if they want their food hotter.

- He also explained that funding has not kept up with expenses and the increase in the acuity level of our residents. The Ontario government has reduced the amount of overall funds allocated to health in the last 5 years from 46% of their funds to 39% and their focus is very much of containing health care costs not expanding the level of services. We are asked to do more for less.

- He also thanked the staff, the board and all the volunteers for their dedication and hard work in making a positive difference in the quality of the lives of our residents.

9. Internal Audit Committee Report - E. Stravinskas

- The internal audit report was read by E. Stravinskas. (Attachment # 5) The committee is comprised of G. Kobelskis and E. Stravinskas. The Audit Committee took note of the Labdara Foundation financial statements for 2015 and did not have any questions for the foundation directors. He made mention that during the course of the year the board members conducted their duties in a professional manner supporting the management company, Assured Care Consulting, and the management staff of the nursing home.

10. Discussion of Reports

- M. McLoughlin wanted to know if the new brochures were done. G. Laurinaitis explained that they had been done and there were copies of them at the front desk at Labdara.

- Mr. Rusinas put forth that we accept the reports as presented.
Moved by G. Paulionis and seconded by A. Kaminskas. Passed

11. Approval of Auditor for 2015

- A. Kaminskas moved to accept R. Chaplin and Company as the auditors for 2016. Seconded by G. Laurinaitis. Passed

12. By Law Amendments J. Kuras

- J. Kuras explained that the Labdara Foundation By Laws were last updated in 2001. They need to be redone but we are waiting for the provincial government to finally introduce and pass the new Not for Profit Act. Once this is done then the board may proceed with amending the present set of by laws.

- In the mean time Sections 23 and 31 of these by laws states, "*Annual and other meetings of members requires the Notice of Annual General Meeting.....to be mailed by prepaid post or by telegram to all members.*" This is now out of date and in keeping with the times we would like to modify this section to permit the board to contact members via e-mail or "other electronic means".

- The proposed by law amendments are as follows:

- By Law No. 2 of Labdara Foundation section 23 requires a notice of annual general meeting to be sent "...by prepaid post or by telegraph...". The proposed change is **to delete the word "telegraph" and add... "e-mail or other electronic means."**

- Moved by J. Kuras and was seconded by A. Abromaitis. Passed

- By Law No. 2 of Labdara Foundation section 31 requires any notice to be given "personally or telegraph or by depositing (the notice)...in the post office..." The proposed change is **to delete the word "telegraphed" and add... "sent by e-mail or other electronic means."**

- Moved by J. Kuras and was seconded by A. Abromaitis. Passed

13. Election to the Board of Directors

- There were 4 positions open and 4 candidates. G. Laurinaitis, A. Nakrosius, R. Pilipavicius were leaving the board after serving 2 terms. J. Simonelis was at the end of her first 3 year term and has chosen to run for a second term. The other 3 candidates were: Rauda Dickinson, Virginia Peciulis and Vita Renyi. All 3 were accepted to the board. All four candidates spoke about their backgrounds and reasons for running.

14. Open Discussion

- G. Paulionis reminded everyone of the up coming Gala on June 4th, 2016 at the Weston Golf and Country Club. Proceeds of the Gala go to Labdara Lithuanian Nursing Home.

- The 3 outgoing board members, G. Laurinaitis, A. Nakrosius and R. Pilipavicius were thanked and praised for the dedication and hard work with Labdara Foundation and the residents of Labdara.

14. Adjournment

Motion to adjourn. Moved by: A. Kaminskas Seconded by: L. Kuliavas Passed

Meeting adjourned at 8:10 p.m.

Recording secretaries: R. Vaisvila and D. Vorps