



## LABDARA FOUNDATION ANNUAL GENERAL MEETING

THURSDAY APRIL 6, 2017

LABDARA LITHUANIAN NURSING HOME

5 RESURRECTION RD. TORONTO ON. M9A 5G1

**Chairperson: Mr. Algis Simonavicius**

### **1. Call to order: 7:05 p.m. by Chairperson: Mr. Algis Simonavicius**

- There were 33 members (10 L.N. and 23 Labdara Foundation Members) present at the meeting.

### **2. Members of the Praesidium**

- Mr. Simonavicius welcomed all those present and introduced the Labdara Foundation Board of Directors. President Gabija Petrauskas, Vice President Raimondas Smolskis, Treasurer Virginija Peciulis, Secretary Ruta Vaisvila, Board Members Rauda Dickinson, Regina Missionis, Rimas Petrauskas, Julija Simonelis, Ilona Turczyn, Daiva Vorps.
- The members of the Audit Committee were introduced: Gene Kobelskis and Edis Stravinskas.
- Recognition was given to the Chair of the Golden Gala Committee Judy Kavaliauskas.
- Members of the Scholarship Committee were mentioned. They were Chair Ruta Rusinas, Ausra Karka, Gene Kobelskiene, Antanas Sileika, Edis Stravinskas.
- Also introduced were: Robert Berg ACC Consulting, Roger Chaplin Accountant, David Burgess Accountant, Arunas Morkunas Bookkeeper. The recording secretaries were Ruta Vaisvila and Ilona Turczyn.
- Nomination committee chair Julija Simonelis was also introduced.
- Mr. Simonavicius read the names of the Labdara residents who passed away during 2016:

Elena Abramavicius, Wally Abramavicius, Eugenija Baksa, Ann Baltrunas, Marijona Barteska, Danguole Baziliauskas, Terese Bilda, Lidia Bobownyk, Ivanka Budimirovic, Gene Cizikas, Petronele Evans, Izidor Gataveckas, Marija Gertus, Ann Hrajnik, Birute Juozapavicius, Iraida Kalesnykas, Birute Kalpokas, Adolfas Kanapka, Ona Kirvaitis, Elena Kiskis, Petras Kondrotas, Terese Lorencas, Lucina Matulevicius, Alvina Ramanauskas, Alese Rasymas, Ksaveras Ratavicius, Birute Romeika, Carmen Rossi, Aldona Skilandziunas, Adele Stulgys, Genovaite Tunkunas, Aldona Volunge.

- A minute of silence followed the reading of the names.

### **3. Approval of Agenda**

- Mr. Simonavicius asked that the agenda be approved.

- The motion to approve the agenda was made by R. Petrauskas and seconded by G. Paulionis. Passed

#### **4. Approval of the 2016 AGM Minutes**

- Mr. Simonavicius asked that the minutes of the 2016 AGM be approved. The motion to approve the 2016 AGM minutes that had been distributed to the members at the meeting was made by G. Paulionis and seconded by R. Petrauskas. Passed.

#### **5. President's Report - G. Petrauskas**

- G. Petrauskas read her report to the membership. The report included a summary of events and activities concerning Labdara Foundation during 2016. She highlighted the Boards four main goals for the year. These included: Quality Resident Care, Sound Financial Management, Strategic Approach to the Foundation's prioritized operational plans for short and long-term infrastructure priorities and Open Communication with the community. The president's report is attached to the minutes. (Attachment #1)

- G. Petrauskas asked R. Dickinson, Chair of the Labdara 15th Anniversary Celebrations, to update the membership on this coming years activities to commemorate the occasion.

- R. Dickinson reported that on Sunday June 25, 2017 there will be a celebratory Mass at Prisikelimo Parapija. Intentions will also be read at other Lithuanian churches. A celebratory Mass will be held at Labdara for Labdara residents on Wednesday June 21, 2017. On October 14, 2017 there will be a champagne and tapas "Padekos Popiete" at the PP hall.

- G. Petrauskas thanked and presented roses to leaving board members Ilona Turczyn and Ruta Vaisvila for their contributions to the board.

#### **6. Treasurer's Report - V. Peculis**

- V. Peculis presented her report to the membership. (Attachment#2) Her report was based on the year ending in 2016. It included a summary of graphs and charts that showed the Foundation funds received, the trend lines and sources of these funds and bequests to Labdara Foundation. She highlighted the importance of fundraising (letter appeals, Galas, Toronto Challenge etc) to the efficient running and management of Labdara for the benefit of all its residents.

#### **7. Auditors' Report - R. Chaplin**

- R. Chaplin, representing "Chaplin & Company" provided a condensed financial statement for Labdara Foundation covering the year ended by December 31, 2016. (Attachment #3 A,B,C)

- It is the responsibility of "Chaplin & Company" to express an opinion on the summary financial statements based on their procedures which are conducted in accordance with the Canadian Auditing Standard (CAS) 810.

- The financial statements included balance sheets, statements of fund balances, statements of revenue and expenses, schedule of expenses, statement of cash flows and notes to financial statements.

- It was their opinion that the summary financial statements derived from the audited financial statements of Labdara Foundation for the year ended December 31, 2016 are a fair summary of those financial statements.

## **8. Manager's Report - R. Berg**

- R. Berg's report was a reflection and comparison of Labdara "then and now".  
(Attachment #4) The comparisons included the average resident age then 89.49, now 91.6, then 37% male and 63% female, now 16.8% male 83.2% female, then 21 residents over the age of 90 and none over 100, now 56 residents over 90 and 4 over 100.

R. Berg stated that the needs of our residents have changed due to the fact that they are older and frailer. The province says that over the next 10 years there will be 50% more seniors over the age of 75. Currently there are 78,519 long term care beds (627 homes) in the province and there are 26,000 people on the wait list to get in.

There are two main challenges that we will be facing in moving forward, funding and the age of the building. Each year we are facing a shortfall in funding to just maintain the same service level. The government wants us to do more with less money. The building, being 15 years old, will start to have major items break down. The MOH does not give us special funding for capital replacement. This money has to come out of operational funds. The need for donations is even more crucial today as it was 15 years ago.

R. Berg thanked the board for their hard work and support.

## **9. Internal Audit Committee Report - E. Stravinskas**

- The internal audit report was read by E. Stravinskas. ( Attachment # 5) The committee is comprised of G. Kobelskis and E. Stravinskas. The Audit Committee took note of the Labdara Foundation financial statements for 2016 and did not have any questions for the foundation directors. He made mention that during the course of the year the board members conducted their duties in a professional manner supporting the management company, Assured Care Consulting, and the management staff of the nursing home.

## **10. Discussion of Reports**

- G. Laurinaitis asked about the status of the Security System upgrades. R. Smolskis responded that there were some engineering challenges that were being looked into. The security upgrades will be to both the interior and exterior camera systems. The hold up is in the exterior cameras as the lines to the poles where the cameras will be affixed had their lines cut during the building of the portico. This is still an ongoing operation.

- A. Sileika asked about the present interest rate that the Labdara mortgage has. R. Berg answered that it was fixed at 7%. It is a 20 year mortgage. He also explained that the board has looked into alternatives but at this time the penalties would not be waived, hence a re-financed mortgage is not feasible at this time. It also has to be CMHC approved. The Board is continually looking into alternatives. A. Sileika also suggested that since the credit unions look for ways that moneys will be used in donations that Labdara foundation present to them concrete projects included in any of our proposals to them.

- M. McLoughlin wanted to know if Labdara has a Family Council. G. Petruskas answered that it does and Angele Ambrozaitis is the Acting Chair. Unfortunately not too many family members are interested in being on the council.

M. McLoughlin also commented that in this day and age it would be an asset to have a strong Family Council as they can put pressure on the Provincial government and become advocate for nursing homes. The Board will look into ways of increasing the participation of family members in the council.

- Mr. Simonavicius put forth that we accept the reports as presented.  
Moved by G. Paulionis and seconded by J. Kuras. Passed

## **11. Approval of Auditor for 2017**

- G. Paulionis moved to accept R. Chaplin and Company as the auditors for 2017. Seconded by M. McLoughlin. Passed

## **12. Operational Plan 2016/17**

- R. Smolskis presented the first operational plan for 2016/17. (Attachment #6) It is a two year plan. He explained the need to achieve a balance between the needs and wants of the nursing home. The challenges of limited funding ahead makes it extremely necessary to have a strategic planning process in the works. The Labdara strategic plan involves mandates/vision, priorities by committees, finalized operational plan and priorities for funding. He went over the projects that were completed in 2016 and those that are carried over to 2017.(Along with the potential costs)

- He also explained the hiring of a third party engineering company to investigate the aging infrastructure of the home. They were able to forecast the life expectancies of crucial structures in the building. (heating, cooling and water systems) They reported to the Infrastructure Committee of Eric Harela, Al Nakrosius, Vladas Simila, Robert Berg and Ray Smolskis.

## **13. Election to the Board of Directors**

- There were 4 positions open and 4 candidates. Ilona Turczyn and Ruta Vaisvila were leaving the board after serving 2 terms. Gabija Petrauskas and Raimonda Smolskis were at the end of their terms and have chosen to run for a second term. The other 2 candidates were: Ruta Valaitis and Vytas Valaitis. G. Paulionis put forth a motion to accept all four candidate. J. Kuras seconded the motion. Passed

The two new candidates spoke about their backgrounds and reasons for running.

Ruta Valaitis has a BScN and a Psychology BA from the University of Windsor, a Masters in Health Sciences (Health Care Practice) from McMaster University and a PhD from the University of Toronto.

Vytas Valaitis has an Hons B.A. in French and German from McMaster University, a B. Comm from University of Windsor, and obtained a Charter Accountant designation in 1980.

## **14. Open Discussion**

- M. McLoughlin asked if the construction at Six Points will have an affect on the day to day operation of the home. R. Berg responded that up to now there did not seem to be any interference but there will be an operational plan in place if needed.

- V. Renyi asked if the picture that showed the new tables for the eateries were made of wood. Wood would require a lot of maintenance. R. Smolskis responded that the final decision on the types of tables and chairs has not been made.

- R. Juodis asked about possible payroll deductions for United Way, stating that no one has called him back on his suggestion. A. Morkunas stated that we have no way of knowing who donates to us this way.

- He also commented on the boards great use of funds for the engineer survey on the aging building as well as congratulating the board on their high levels of professionalism and caring.

#### **14. Adjournment**

Motion to adjourn.      Moved by: G. Paulionis      Seconded by: R. Petrauskas    Passed

Meeting adjourned at 8:53 p.m.

Recording secretaries: R. Vaisvila and I. Turczyn