



NEWS FROM THE BOARD OF DIRECTORS

Tuesday March 19, 2019

EXECUTIVE:

Judy Kavaliauskas
President
Raymond Smolskis
Vice-President
Victoria Paulionis-
Charko
Secretary
Virginija Peciulis
Treasurer

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Tony Businskis
Rauda Dickinson
Zibute Janeliunas
Nijole Simonavicius
Julija Simonelis
Ruta Valaitis

ADMINISTRATOR:

Laura Puteris

Assured Care Con- sulting:

Robert Berg Director

AUDITOR:

Roger Chaplin
Arunas Morkunas
Bookkeeper

AUDIT Committee

Gene Kobelskiene
Edis Stravinskas

- 1) **Labdara's Administrator**, Laura Puteris, in her report to the Board, noted that the next Family Council meeting is scheduled to take place at Labdara on April 14th. She also asked that two more items be added to the 2019 Capital Budget: a new oven for the kitchen and IT upgrades. The oven is wearing out and \$14,000 is needed to replace it. In addition, the IT system needs upgrading at a cost of \$20,000 for 2019 with an additional estimated cost of \$20,000 for 2020 in order to complete the hardware and software upgrades. She recommended moving to a cloud-based system. The resident/family survey from January 2019 has been completed. She recommended in future that the survey also be offered in Lithuanian and in larger print so that more residents can participate.
- 2) **Roadside pixel messaging:** the nursing home's management will take over posting of Labdara's messaging on the roadside sign. In the past it had been done by the Board..
- 3) **Procurement policy:** R. Smolskis presented a draft procurement policy for the Board's approval. It will next be presented for a vote by Labdara Foundation's members at the Annual General Meeting on April 9th.
- 4) **Board Chair**, Judy Kavaliauskas, in her report thanked our book-keeper Arunas Morkunas for his hard work and commitment to the Labdara Foundation and was pleased that he will continue in his role. She asked all Board members to prepare job descriptions for their positions to ease the transition of new board members into their roles.
- 5) **Scholarship Committee** chair, Board Director Zita Bersenas-Cers reported that two of the three scholarships were presented at Labdara on February 17th. The event was publicized on Labdara's web site and Facebook page, in Labdara's resident Easter newsletter and in Teviskes Ziburiai newspaper .
- 6) **AGM notices** were sent out by email on March 19th
- 7) **AGM meeting** will take place on April 9th, 2019 at 7PM at Labdara in Tado Svetaine Common Room. Registration starts at 6:00PM