



## NEWS FROM THE BOARD OF DIRECTORS

Tuesday, October 23 2018

### **EXECUTIVE:**

Judy Kavaliauskas  
President  
Raymond Smolskis  
Vice-President  
Victoria Paulionis-  
Charko  
Secretary  
Virginija Peciulis  
Treasurer

### **BOARD MEMBERS:**

Zita Bersenas-Cers  
Tony Businskis  
Rauda Dickinson  
Zibute Janeliunas  
Nijole Simonavicius  
Julija Simonelis  
Ruta Valaitis

### **ADMINISTRATOR:**

Michael Bausch  
(Acting)

### **Assured Care Con- sulting:**

Robert Berg Director

### **AUDITOR:**

Roger Chaplin  
Arunas Morkunas  
Bookkeeper

### **AUDIT Committee**

Gene Kobelskiene  
Edis Stravinskas

**ADMINISTRATOR's REPORT (M. Bausch):** Bed occupancy rate continues to be high at 99.3%. Continuing education sessions for staff were made available on the following topics: musculo-skeletal injury prevention and pain control. Chiropodist and the Public Health's oral care clinics were held at Labdara. The variation in hot water temperatures in resident rooms has now been fixed – the master mixing valve was replaced with a new one as the old one was reaching the end of its useful life.

### **UPCOMING EVENTS AT LABDARA:**

- Family Council meeting will take place at Labdara on Sunday, November 4th at 1PM;
- the Annual Bake & Craft Sale will take place at Labdara on Sunday, Nov. 18th from 10AM until 3PM; and,
- the Resident/Family Christmas Party is planned for the afternoon of Sunday, December 2nd.

**The QUALITY INDICATORS REPORT** has been released and we are happy to see that Labdara continues to perform better than the benchmarks and provincial averages.

**CANNABIS LEGISLATION:** The legalization of medical and recreational cannabis use is subject to existing smoking legislation. Labdara is a non-smoking health care facility and would continue to ban the smoking or vaping of cannabis inside the building and within 9 meters of any entrance. A policy for use of cannabis in long-term care homes is currently under development.

**FALLS PREVENTION FUNDS:** Labdara was allocated \$9,000 to date for falls prevention. About half the funds have already been spent on bed and chair alarms, transport chairs and crash mats.

**NURSING STATION REFURBISHMENT:** The contract was awarded to Komandor and construction of components has begun. Approval for on-site construction is being sought from the Ministry of Health and Long-Term Care. The Ministry requires that the Home ensure appropriate measures are taken to eliminate or minimize health impacts when construction occurs in or close to resident living space.

**PARKING LOT REPAIR:** is nearing completion. The contract was awarded to Pavemar. The indentations in some spots have now been removed and should result in increased safety in the winter by preventing water collecting in these spots and forming ice.

**CHAIR'S REPORT (J. Kavaliauskas):**

- Landscaping work around the home was begun this Fall and will be completed in the Spring 2019, Estimated cost is \$2,500 (includes labour). A landscaping contractor will be sought to maintain the premises at a reasonable cost.
- The results of the salt content of our residents' food were discussed with our Food Services Manager. She confirmed that our salt content falls within the recommended guidelines. The matter is now closed.
- J. Kavaliauskas and A. Morkunas attended the Delta BINGO (Ontario Charity Gaming Corporation) annual general meeting. Labdara received approximately \$40,000 last year and can expect more in the coming year. Delta St. Clair Bingo will be more flexible in the future as to how funds can be used. Labdara will be submitting its proposal for use of funds before the new year.
- Volunteers from the Board are needed to help with baked goods, sell raffle tickets and receive donations to Labdara Foundation during the annual Labdara Bake & Craft sale on Nov. 18th.

**VICE-PRESIDENT'S REPORT (R. Smolskis):**

- A procurement method selection chart was presented. It should help with transparency of the procurement process and ease the process for initiating projects. The Board will provide comments based upon which procurement policy will be presented for Board approval.
- The Board of Directors will be given a tour of the nursing home by Administrator M. Bausch and Environmental Services Manager V. Sinila at the November Board meeting.
- All Board Committees are to present their annual goals to R. Smolskis. This will form the basis of next year's Operational Plan. To date the Board has a list of proposed infrastructure refurbishment projects that would cost \$129,000 if implemented.

**SCHOLARSHIP COMMITTEE REPORT (Z. Bersenas-Cers):**

The deadline for applications was moved from November to December 3rd.

This would allow time for applicants to seek membership in the Labdara Foundation or LN. The scholarship and Labdara Foundation membership applications are now available on Labdara's website.

**FUNDRAISING COMMITTEE REPORT (R. Dickinson):**

The committee's plan was presented and R. Dickinson asked the Board to prioritize fundraising for 2018-2019. She will be developing a brochure that outlines how and for what purposes funds raised for Labdara are used. Once approved by the Board, the brochure would be distributed at various events.

Christmas gifts: Z. Bersenas-Cers and Z. Janeliunas will work with R. Dickinson on this year's Christmas gifts for residents, staff and volunteers.

Donor acknowledgement needs updating on Labdara's website. Last time it was updated was in 2017.